

1961

**21st**

**ANNUAL REPORT**

MAY 27th, 1961

Edmonton Council of  
Community Services

10011 - 103 Street  
Edmonton, Alberta

OFFICERS

President	-	Mr. D. Homersham
Vice-Presidents	-	Mrs. J. Murray Davis
	-	Mrs. C.J. Farrell
Treasurer	-	Mr. M. Coburn
Hon. Secretary	-	Dr. J. Guild
Past President	-	Mr. A.C. Nicholls
		(as Mr. G.S. Craig left city)

Mr. A. Affleck	Mr. C.R. Gilbert	Rev. W. Mundy
Mrs. L.R. Archibald	Mr. David Graham	Mr. J. Harper Prowse
Mr. George Berge	Mrs. F.W. Hewes	Rev. W.A. Reynolds
Mrs. G.R. Conquest	Prof. A.J.B. Hough	Mrs. E.N. Stewart
Mrs. T.H. Field	Mrs. K.L. Lawson	Mr. J.E. Ward
Mr. A.W. Fraser	Dr. David Mintz	Mr. J.N. Willis

Representatives from Council

to

United Community Fund

Mrs. J. Grant Sparling  
Mr. R. Jones  
Mr. W.H. Pettigrew

Representatives from United Fund

to

Council of Community Services

Mr. R.A. Harrison  
Mr. L.W. White  
Mr. M.E. Stewart

Youth Services Division Chairman -- Mr. T.D. Baker  
Welfare Information Service Chairman -- Mr. Donald Milne

STAFF

Executive Director	--	William M. Nicholls
Associate Executive Director	--	David M. Critchley
and Coordinator of Youth Services		
Research and Program Secretary	--	Gustave A. deCocq
Youth Services and Council Assistant	--	Ernest Taylor
Director Welfare Information Service	--	Thelma Scambler

BOARD OF DIRECTORS AND STAFF

In addition to the work of the Council as described in the other sections of the Annual Report, during the past year:

...the Council was represented either by Board or Staff in such organizations as:

- Canadian Citizenship Council
- Advisory Committee to the Department of Extension on the Certificate Course in Social Welfare
- the Allocations Committee and the Evaluation Committee of the United Community Fund
- City of Edmonton Charitable Grants Committee
- International Northern Great Plains Conference on Special Education and Rehabilitation
- National Commission on Education and Personnel for the Social Services
- Community Planning Association
- National Executive Committee of Funds and Councils Division of the Canadian Welfare Council
- City of Edmonton Solicitations Review Committee
- National Study on the Financing of Councils of the Canadian Welfare Council
- Local Advisory Committee of the National Employment Service

DID YOU KNOW THAT ....

- Study Committee on School Drop-Outs of the Canadian Association of Superintendents and School Inspectors
- Alberta Recreation Association
- Alberta Camping Association
- Continuing Committee of the Alberta Adult Education Conference
- Alberta Committee of the Canadian Conference on Children
- Conference on the Changing Community
- Committee on Cultural Arts for Children
- Edmonton Rehabilitation Study Group

...Council staff undertook 45 speaking engagements; made 70 visits to community organizations; interviewed five prospective students for Schools of Social Work; and were consulted by many individuals and organizations on a wide variety of concerns.

...six issues of the Council Bulletin were published

...four new members joined the Council: the Good Shepherd Home; the Multiple Sclerosis Society; the O'Connell Institute; and the Edmonton Epilepsy Association.

...the Council (noted and in a number of cases) was involved in the following developments during the past year: the decision to build an emergency shelter for neglected

children; amendments to the Child Welfare Act; Provincial Government's Legislation on Social Allowances; the decision to establish a Boys' Club in the Boyle Street area, the United Community Fund, the Human Rights Committee, the Special Project for Adolescent Boys of the Kiwanis Children's Home, and Oak Hill Boys' Ranch.

... and, lastly, the Council notes the following developments in the Edmonton area during the past year: a significant increase in the number of transients and unemployed; a marked increase in concern about school drop-outs and vocational training; the creation of the Edmonton Branch of the Canadian Paraplegic Association; the Clinical Services Wing of the Out-Patients Department of the University Hospital; the Catholic Charities and the Catholic Family Services; the Court of Canadian Citizenship; the Alberta Crippled Children's Camp; the Edmonton Vocational Training School; the Special Services Division of the Edmonton Public School Board; the Poison Control Centre; the National Parole Board Office; the Salvation Army's Suicide Bureau; the grading class for young adults of the Indian Affairs Branch; the intake office of the Needy Litigants Society.

1) The Effect of Unemployment on Social Welfare Services - With the marked increase in unemployment last fall the Council Board undertook to assess the implications on social welfare services. A meeting was convened in November of 14 organizations concerned with planning to meet unusual demands for service. A staff report was also prepared and submitted to the Board. Information from Edmonton was forwarded to the Canadian Welfare Council which was at that time preparing a brief for the Senate Committee on Manpower. Recommendations are still being followed through locally and the Council is now officially represented on the Local Advisory Committee of the National Employment Service. Much work remains to be done on several fronts and this will be an important continuing responsibility. Many of the problems are related to long term re-adjustments and preventive programs - some of them extending into problems of school drop-outs, and vocational re-training.

2) Senior Residents' Survey - Information gathered through the Council's Senior Residents' Survey has been used during the past year for several specific reports

#### CONTINUING PROGRAM

prepared by Dr. R.L. James, Department of Sociology, University of Alberta. It is planned that further reports will be published during the coming year.

3) Rehabilitation - During last spring and summer the Edmonton Rehabilitation Study Group made a self-study and recommended to the Council Board of Directors that a Division on Rehabilitation Services be incorporated in the Council structure, thereby terminating the Standing Committee on Rehabilitation. Although the Council Board approved this recommendation in principle, it recognized the need for adequate staffing and financing for such a Division. In further discussions with the executive of the Rehabilitation Study Group it was seen the Council recognized a responsibility for planning in this area and would aim to give leadership in specific problems for study and action, such as, transportation of the disabled, central intake, prosthetic appliances, and others, without taking on the added responsibilities of a divisional structure for the time being.

4) Used Clothing - A survey of the collection and distribution of used clothing in various Canadian centres was prompted by the apparent multiplicity of agencies in this field in Edmonton. The results of this survey indicated that in all but a few cities further centralization of services has met with failure. Progress can be reported here in the cooperative agreement worked out by All People's Mission and the Anglican Social Service Centre with regard to men's clothing.

## PERSONNEL COMMITTEE

Committee Personnel: M. Coburn, chairman, Mrs. F.W. Hewes, C.R. Gilbert, A.C. Nicholls, D. Homersham.

Frame of Reference: A joint Personnel Committee of Chest and Council functioned until late 1960. Due to the establishment of the United Community Fund, it was decided by the executives of both organizations, and later approved by their respective Boards, that in order to meet the evolving situation of two independent functions, separate staffing arrangements would be more suitable. It was agreed that each Board through its separate Personnel Committees would be responsible for its own personnel matters and policies. A document of separation was drafted, which included the possibility of further joint meetings of the two personnel committees when deemed desirable.

Future Concerns: For the present, the committee is proceeding within the framework of discussions and decisions reached by the Joint Personnel Committee of the Community Chest and Council. The committee will proceed to develop personnel practices in force in other well organized institutions. These will be reported to the Council Board for study and approval.

PREMISES: The Council offices were moved twice during the past year. It was necessary to vacate the Old Civic Block after three years of joint occupancy with the Community

## ADMINISTRATION

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## ADMINISTRATION



Chest. The Council moved temporarily with the newly established United Community Fund to occupy offices on the third floor of the Royal Bank Chambers.

After the division of staff between the Fund and Council effective in January new offices were obtained for the Council at 10011 - 103rd Street. This has had the effect of making the offices accessible to the public and providing space suited to conducting the daily work of the Council.

### CONSTITUTION REVISION

Committee Personnel: W.H. Pettigrew, chairman, Mrs. J. Murray Davis, Dr. Kenneth Grierson, J. Harper Prowse, Douglas Homersham.

Terms of Reference: Development of amendments to the constitution in order to bring it into line with current practice of the Council. The last revision took place five years ago.

Results: The amendments amounted to almost a complete revision of the constitution with major emphases on the objects of the Council and clarification of the role and function of the delegate body and the Board of Directors.

Further Concerns: As a result of the rapid growth and changes in greater Edmonton it was recommended a Council self-evaluation be undertaken to ensure the Council operates as effectively as possible. In addition it is intended to develop a handbook for Council delegates for the purpose of giving delegates a greater part in and understanding of Council work.

### United Community Fund

A major change in federated fund-raising took place with the new and expanded United Community Fund succeeding the Community Chest. Throughout 1960 volunteer and staff members of the Council undertook heavy commitments to ensure the organizational steps were carried through in the long-term interest of the Edmonton community.

Perhaps the major concern expressed during the formative stages was the future role of planning and research and its relationship to the work of the Fund. The new Fund constitution as well as the revised Council constitution makes provision for the Council to act in a planning and research capacity in relation to the Fund. There is an interchange of 6 board members between the two organizations and the Council appoints 1/3 of the membership of the Allocations Committee and 1/2 of the members of the Admissions and Evaluation Committee.

With the division of staff between the Fund and Council in December 1960 a number of understandings were reached between the two boards. Essentially these understandings provided for a division of function between fund-raising, budgeting and public relations on the one hand, and planning and research on the other.

Already several specific projects have been undertaken and others have recently been referred by the Fund Board to the Council and the Evaluation Committee for study and recommendation. During the coming year this work will be developed in the areas of evaluation of needs, recommendations on extensions or retractions of service, special studies, requests for capital campaigns and admission of reports on new applicants for Fund membership.

Committee: Rev. Glendon C. Bresee, chairman; Mrs. Woodman (later resigned), Mr. Alan Cook, Mr. Stanley Dean, Mr. David Adams.

Purpose: To ascertain the existing leisure-time facilities, programs and leadership for young people, the extent to which young people are involved, their wishes and feelings about these services, and lastly to discover the values, beliefs and attitudes of young people generally, whether or not they were involved in any activities at present. The committee was formed in response to a request from the North-East Edmonton Community Council in which concern was expressed about the needs of and services for young people in the area during their leisure hours.

Results to Date: In the first phase data were collected on existing facilities, programs and leadership by volunteer help from members of the North-East Edmonton Community Council with assistance and guidance from the Youth Services Division.

In the second phase students from the University of Alberta conducted interviews with a sample of approximately 160 young people. Coding of this information is now in process and after initial analysis it is hoped a first report will be ready early this summer.

At this time it is impossible to forecast what action will be taken. I'm sure it is the hope of the committee that the information now at hand will be of some help in future planning for young people in this area and others.

NORTH EAST EDMONTON STUDY

Terms of Reference: In the Fall of 1960 the Council Board of Directors in cooperation with the Youth Services Executive Committee raised several questions in the area of Day-Care, and decided that a committee be struck under the chairmanship of Dr. Margaret Thompson.

The concerns expressed may be classified as follows:

1. The need for Day-Care Services, both subsidized and commercial
2. Day-Care Legislation and regulations
3. Day-Care Standards

Results: A special 'ad hoc' committee attended sessions of a committee of City Council which considered requests from voluntary groups to act legislatively in the area of Day-Care. Later this same 'ad hoc' committee arranged two meetings with the Provincial Welfare Department to discuss further the implications of its Day-Care Legislation and the ensuing new regulations.

Two further informal meetings were called by Dr. Thompson with agencies and individuals concerned in order to identify areas for further study. This has resulted in the formation of a committee to study day-care needs. In addition to Dr. Thompson, committee members are: Dr. Julius Guild, Mr. Meryl McDonald, Mrs. J.W.D. Buchanan, Mrs. A.J. Norquay, Mrs. H.H. Stephens, Mrs. C.J. Farrell, Dr. R.L. James, Miss R.E. McClure.

Lastly, the matter of standards in day-care has been identified as a concern separate from both the study of needs and legislative considerations.

## DAY CARE

Committee Personnel: A.F. Affleck, chairman, Mrs. J.E. Hart, Mrs. F.W. Hewes, Mrs. W.H. Schlosser, Glen Eyford and Boyd Hipfner.

- Purpose:
- 1) To promote membership in the Council for those organizations and individuals for whom membership would be pertinent, and by whose membership the Council would benefit. To work out procedures for membership in the Council.
  - 2) To make Council membership meaningful through general Council program, meetings, institutes, etc.

Projects: The committee and its various sub-committees held 15 meetings during the year and arranged three general Council meetings in addition to the Annual Meeting and Conference.

The first general meeting heard progress reports on Council work. There was also discussion of the responsibilities of delegates to the Council and of the Council to the delegates which was continued at a second meeting because of the interest shown. Discussion centred on trying to establish a basis of delegate responsibility and highlighted the information and communication necessary for this purpose.

The third meeting was addressed by Mr. Norman Cragg of the Canadian Welfare Council on recent developments in public welfare.

A major undertaking was the planning for the two-day conference "New Directions in Determining Community Needs" in conjunction with the Council's annual meeting. In addition to addresses by Dr. W.B. Baker, and Dr. Joseph Lagey, the conference was designed to obtain a census of the major problems and needs in the Edmonton area.

#### ACTIVITIES COMMITTEE

Committee: Rev. W. Mundy, chairman (until February 1961), G. Amerongen, chairman, (as of February 1961), Mrs. H. Schwam, Dr. G. Hirabayashi, Dr. S. Greenhill and Rev. W. Horton.

Background: In the Spring of 1960 the Council received a letter from the Edmonton Citizenship Council suggesting there was need for a hostel for Indian and Metis people coming to the city. It was thought such a hostel would serve as a social centre as well. In addition questions were raised about discrimination against minority groups, particularly Indian and Metis, in the area of accommodation and employment.

In response to the latter, the Council contacted both the Edmonton Chamber of Commerce and the Edmonton & District Labour Council asking their views on discrimination in accommodation and employment. As a result, at a meeting called by the Edmonton & District Labour Council early in the year, the Human Rights Committee of Edmonton was formed. This committee has drafted a brief to the Provincial Government seeking Fair Accommodation and Fair Employment Practices Legislation. The brief, being circulated to community organizations for support or endorsement, has been endorsed by the Council in principle.

The Council further convened a meeting to discuss the extent of this problem, to evaluate the merits of the proposed hostel, and to seek other pertinent information. Although a great many concerns were listed such as housing, employment, social and recreational activities, and child care, there was no agreement about their relative importance. Nor was there accord on whether a hostel-social centre would solve the problem of accommodation. A lack of factual information about the Indian and Metis was evident.

Terms of Reference: In the fall of 1960, the Council Board of Directors established a fact-finding committee for the purpose of examining the problems Indian and Metis people have in adjusting to urban life in Edmonton. The Committee has met regularly throughout the winter and will collect facts about the educational, medical and social services in Edmonton available to the Indian and Metis person, and try to assess the extent to which these services are meeting their needs. It will also endeavour to find facts related to the areas of employment and accommodation, and gather information related to the Indian and Metis children who are living in institutions in Edmonton. Having examined the material available, the committee will make appropriate recommendations to the Edmonton Council of Community Services.

INDIAN AND METIS

## CHRISTMAS BUREAU

Committee: Mrs. E.N. Stewart, chairman; Mr. S.J. Baker, Mrs. C. Warr, Miss Joan Dee, Mrs. I. Gilhespy, Rev. W.A. Reynolds, Mr. H. Yakymchko, Mr. G. O'Brien, Capt. I. Arkinstall, Mr. Fred U. Brown. Mrs. Ruth Patrick again served as director of the Bureau.

Purpose: The Christmas Bureau aims at coordinating Christmas giving in greater Edmonton....It does not promote giving, but does encourage those who give to register this with the Bureau.

Results: Approximately 1600 families and individuals were assisted. This represents a 30% increase over 1959, which may have been due partly to the severe unemployment situation. The fact that the Bureau is becoming better known is witnessed by a marked increase in the use of the Bureau by individuals and groups wanting to help. From 145 groups and 19 individuals contributing in 1959, the number rose to 215 and 65 respectively in 1960. As a result of this greater use over 300 duplications were avoided. In addition \$1254. in cash was received and distributed by the Bureau, as compared to \$630. in 1959.

Further concerns: The Advisory Committee agrees even more stress must be placed on public education about the Christmas Bureau and its functions so that people will plan their Christmas giving early. Analysis is also being made of persons who have been registered with the Bureau for three years in a row to determine how much and in what way the Christmas Bureau is creating further dependency.

\* \* \* \*

THE DIRECTORY OF COMMUNITY SERVICES, published last year has had wide distribution. Corrections and additions were published in January, 1961, and distributed to all purchasers, thus bringing the Directory up to date again. It is of interest to note that in addition to its use by community workers, professions, religious and civic groups, the Directory is a suggested source book for certain courses at the University of Alberta.

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THE COUNCIL BULLETIN, with a new cover, has been published six times this year. An attempt has been made to interpret current projects, studies and concerns in which the Council is at work. In addition, provocative items have been reproduced from other publications. The Bulletin has a present circulation of five hundred, including Council members, representatives, agencies, community leaders, and others.

CENTRAL SERVICES

DELINQUENCY CONTROL & PREVENTION STUDY GROUP - The Study Group is examining services for pre-delinquent children in Edmonton to determine the adequacy of measures designed to prevent delinquency. The chairman of the Study Group is Rev. W. Fitzgerald of the Youth Services Executive.

CHILD CARE INSTITUTIONS - The Youth Services Division has continued to convene meetings between directors of child care institutions and representatives from the Provincial and City Welfare Departments. Subjects presented and discussed during the past year include: "The Changing Role of Children's Institutions"; "The Use of Volunteers and Community Resources"; and "The Importance of Records in a Child Care Program". The group is also exploring the merits of a recommendation that a Provincial organization of child care institutions be formed.

TEEN COUNCIL - During the past year, the Edmonton City-wide Teen Council officially became the youth arm of the Youth Services Division. The Council is representative of the major youth organizations and youth clubs in Edmonton. This year it sponsored the Third Edmonton Youth Conference and the Youth Project Day, during which 6000 elm trees were planted west of Kinsmen Park. The Council is exploring a recommendation to the Alcoholism Foundation that a Youth Advisory Committee be related to the Foundation and it has also recommended to the Canadian Welfare Council that a National Youth Conference be held.

JUVENILE COURT STUDY - The report of the Committee to study "the true nature and function of the Juvenile and Family Court and its attendant services" was presented to the Youth Services Executive in September of 1960. The report contains 17 recommendations foremost of which is the recommendation "that a Juvenile Court Committee be formed with the following functions: the gathering, interpretation and dissemination of information on delinquency in Edmonton; the appraisal of treatment measures; and the development of a coordinated and unified philosophy and approach to the delinquent." Meetings have been held with Mr. Cameron, Superintendent of the Juvenile Offenders' Branch, and Judge Bisset of the Juvenile Court to discuss this recommendation. The Youth Services Executive is hopeful that the recommendation will be implemented and that the Juvenile Court Committee will give more detailed examination to the other recommendations of the Report.

EXECUTIVE WORKSHOP - Executive Directors of Recreation organizations in Edmonton have continued their monthly meetings. During the past few months, attention has been focussed on the needs of young people not presently being reached by existing recreation programs. In April of this year a meeting of a representative group of adults working with teen groups was convened on the suggestion of the Executive Workshop to discuss the major problems faced by those working with teens. Some of the questions raised at the meeting were: the adequacy of counselling for youth; the difficulty of obtaining leadership; the use of alcohol by teenagers; the difficulty of obtaining parent interest and support; and the adequacy of programs for younger teens and young adults.

NORTH EAST EDMONTON STUDY - This study is a joint project of the North-East Edmonton Community Council and the Youth Services Division. The objectives of the Study are 1) to ascertain the needs of and services for the young people of North-East Edmonton, and 2) to ascertain, as a pilot study, the values and ideals and ethical beliefs of young people of North-East Edmonton. The returns from the Study are now being compiled. A more detailed report on the Study appears in a separate section of this Annual Report.

BOYS' CLUB - In the last annual report of the Youth Services Division it was noted that the Board of Directors of the Edmonton Council of Community Services had endorsed the Division's recommendation that support be given to the establishment of a Boys' Club with a limited girls' work program in the Boyle Street area. It is understood that an interim committee established by the Boys' Clubs of Canada is seeking an Executive Director to initiate and develop this program.

OAKHILL BOYS' RANCH - During the past year, Rev. J.R. Stuart of Bon Accord has created the Oakhill Boys' Ranch Society which has as its objective the creation of a Boys' Ranch in Bon Accord. The Youth Services Division has convened several meetings of representatives of community services and other interested persons to discuss with Rev. Stuart his plans for the Boys' Ranch and to determine the types of children that would benefit from such a program. The Division has also prepared a statement for Rev. Stuart which suggests what the Division considers to be the fundamental principles and standards upon which such a project should be based.

CHILD WELFARE ACT - Prior to the recent changes in the Child Welfare Act it was suggested to the Youth Services Executive that a number of problems would be created by the changes. A committee of the Executive met with representatives of the Provincial Welfare Department to discuss the changes. As a result of this meeting, the Executive decided to review this question at a later date at which time it would be possible to determine if the problems had materialized.

ADDITIONAL CONCERNS - In addition to the foregoing, the following areas are being explored by the Youth Services Executive: school drop-outs; the obtaining and use of firearms by juveniles; the respective responsibilities of the City Recreation Department and the Federation of Community Leagues; and the manner in which youth delinquencies are reported in the newspapers.



With the writing of this report may I take time to pay tribute to the men and women who, 21 years ago, had the foresight and vision to see the need in this growing community for a co-ordinating and planning body to mobilize resources to determine and meet community needs. Too often we are inclined to forget the total number of voluntary hours of labor that, over a period of 21 years, has gone into providing a necessary community service and the building of a strong organization.

Today the Council stands dedicated to these aims and purposes...To study the needs of the people of the community; to bring together organized groups and individuals to study these common problems; to promote and support capable volunteer and professional leadership; to co-ordinate activities and eliminate duplication; to improve public understanding of the services that are available; to undertake research and area surveys; and to develop working agreements and solutions to health, welfare and recreational problems and to work for the prevention and control of social problems that are inevitable in congested urban areas.

This past year, due to a new concept in federated fund raising through the founding of the United Community Fund, the Council of Community Services has not only seen periods of adjustment and re-adjustment but its place in the community has become increasingly important.

I would like to pay tribute at this time to Dr. Francis Winspear, to Mr. J.M. Blanchard, to the Board of the United Community Fund, to the Committee Chairmen and to the many thousands of volunteer workers for successfully conducting the first United Appeal in the Greater Edmonton area. Without this spirit of brotherhood, without this concern for the well-being of mankind the work of the Council would be greatly impaired.

I would commend for your special attention reports on the Youth Services Division and the Welfare Information Service. These services have been carried out within the broad framework of the Council and largely supported financially by the City of Edmonton and the Provincial Welfare Department. These are important community-wide services which have amply demonstrated their value and have in addition contributed measurably to opening many areas of cooperation and planning with governmental services. May I take this opportunity of expressing appreciation to Hon. R.D. Jorgenson, Minister of Public Welfare and to Mr. Duncan M. Rogers, Deputy Minister, and to Mayor Elmer E. Roper and Mr. D.K. Wass, Superintendent, City Welfare Department for their active support and encouragement.

The beginning of our program year saw the need for the offices of the Community Chest and the Council of Community Services to be removed from the Civic Block and re-located elsewhere. Temporary accommodation was found on the third floor of the Royal Bank Chambers.

It was the feeling of the Board that the constitution of the Council should be reviewed and re-drafted in view of the expanded duties the Council would be expected to perform as a co-ordinating and social planning body in the years that lie ahead. A constitution committee was set up under the capable chairmanship of Mr. W.H. Pettigrew and the

revised document appears before you today. I would like officially to express my appreciation to Mr. Pettigrew and his committee for the excellent work they have done.

The pages of this annual report will give you some idea of the range and direction of the work undertaken. Time permits me only to touch on a few of these briefly, but I would like to emphasize the extreme importance of continuing in these fields of endeavour:

1. To offer the services of the Council in co-ordinating and furthering the work of rehabilitation services in the greater Edmonton area.
2. To explore the practicability of a central health and welfare building in Edmonton.
3. To study the need for adequate day care for pre-school children throughout greater Edmonton.
4. To study the short and long range effects of unemployment on social welfare services in the city, and specifically the need for rehabilitation of single transient men.
5. To work for the prevention of discrimination against race, creed and color in areas within the province of the Council.
6. To strengthen the identification of agency delegates with the ongoing efforts of the Council.
7. To further efforts to improve social, economic and educational opportunities for Indian and Metis people.
8. Consistently to bring to attention appropriate information and recommendations based on a thorough working knowledge of the community and its social services.
9. To seek implementation of Council recommendations on detailed enquiries already undertaken by the Council into child welfare, family services and problems of the aging.

On Wednesday, December 7th last year, at a joint meeting between the Executive Committee of the United Community Fund and the Management Committee of the Edmonton Council of Community Services, it was agreed to separate the duties and responsibilities of the integrated staff and subsequent to the drafting of the instrument of separation, both these societies have operated under separate staffs.

Because of the inaccessability of the Council offices, located on the third floor of the Royal Bank Chambers, approachable only by three flights of stairs, the Council moved its offices to 10011 - 103rd Street.

Following this period of re-adjustment the Council has given priority to the requirements of an adequate administrative staff...and to the drafting of an effective

program of research and planning for the health, welfare and recreational needs of this growing community. To accomplish this a committee of responsible citizens has been appointed and the resultant program emanating from this self-appraisal study of the Council's role in the community will be made available to you next fall.

Before closing this report I would like everyone to be aware that all this would not have been possible had it not been for an efficient administration staff under the direction of your Executive Director, Mr. William Nicholls and for an almost unprecedented amount of volunteer effort so generously and willingly contributed not only by the Board of Directors but by members of numerous committees. Frequently, in order to expedite the business at hand meetings have gone on until nearly midnight and I would like to go on record as extending a vote of appreciation to all those dedicated citizens who have served so faithfully.

I would like also to express at this time my sincere thanks to the retiring Board members, several of whom have served on the Board of Directors for several years. Mrs. C.J. Farrell, Mrs. J. Murray Davis, Mr. George Berge, Mrs. G.R. Conquest and Rev. W. Mundy.

The generous support of the Edmonton Journal, Edmonton's six radio stations, CFRN, CJCA, CHED, CKUA, CHFA, and CBX, and Channel 3 Television station is gratefully acknowledged. Without this support the work of the Council and the role it is playing in the community could not be interpreted to the public.

Finally may I say a word to the delegates assembled here and representing the 70 member organizations of the Council of Community Services. Through the mutual understanding and development of our work, in all its fields, we can go forward together. This is your Council. Together we can solve existing problems and more effectively serve our community. During the next twelve months I pledge myself to uphold, further and develop the aims and objects recorded in this report...because, like you, I believe "service to humanity is the best work in life".

Doug Homersham,  
President.

PEAT, MARWICK, MITCHELL & CO.

Chartered Accountants

Empire Block  
Edmonton, Alberta

AUDITORS' REPORT TO THE MEMBERS

We have examined the balance sheet of the Edmonton Council of Community Services as of December 31, 1960 and the statements of income and expenditure, surplus, and receipts and disbursements for the year ended on that date, and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of the accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion, and according to the best of our information and the explanations given to us and as shown by the books of the organization, the accompanying balance sheet and statements of income and expenditure, surplus, and receipts and disbursements are properly drawn up so as to exhibit a true and correct view of the state of the affairs of the organization at December 31, 1960 and the results of its operations for the year ended on that date, in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Peat, Marwick, Mitchell Co.*

Chartered Accountants.

Edmonton, Alberta  
January 25, 1961.

EDMONTON COUNCIL OF COMMUNITY SERVICES

Balance Sheet  
December 31, 1960

Assets

Current assets:

Cash	\$ 10,693.44
Accounts receivable	2,031.58
Prepaid expenses	<u>3.33</u>
Total current assets	12,728.35

Fixed assets, at cost:

Furniture and fixtures	\$ 4,607.77
Less accumulated depreciation	<u>1,976.59</u> <u>2,631.18</u>
	\$ <u>15,359.53</u>

Liabilities

Current liabilities:

Accounts payable	\$ <u>14,593.63</u>
Total current liabilities	14,593.63

Surplus

	<u>765.90</u>
	\$ <u>15,359.53</u>

(Referred to in the accompanying report of Peat, Marwick, Mitchell & Co.,  
Chartered Accountants, dated January 25, 1961)

EDMONTON COUNCIL OF COMMUNITY SERVICES

Statement of Income and Expenditure  
Year ended December 31, 1960

Income:

Funds received through participation in the Community Chest of Edmonton	\$ 26,794.00
Funds received for the Christmas Bureau	1,250.91
Funds received from directory sales	<u>497.95</u>
	<u>28,542.86</u>

Expenditure:

Salaries	\$ 18,938.05
Pension contributions	525.16
Group medical insurance	116.25
Rent	1,630.87
Stationery and office supplies	385.36
Printing and mimeographing	512.65
Maintenance of office equipment	113.11
Books and publications	107.37
Postage	398.46
Telephone and telegraph	326.65
Utilities	40.36
Audit fee	130.00
Membership fees	123.29
Meeting expenses	378.42
Conference and travel	838.41
Transportation, parking and car allowance	423.98
Fire insurance	3.33
Cost of moving to new location	1,636.67
Christmas Bureau	1,214.46
Directory publications	1,053.95
Excess of expenditure over revenue, "Youth Services Division" (schedule 1)	1,454.32
Depreciation	276.58
Sundry	<u>87.39</u>
Loss before other income	<u>30,715.09</u> <u>2,172.23</u>

Deduct other income:

Excess of revenue over expenditure, "Welfare Information Service" (schedule 2)	416.58
Profit on disposal of furniture and fixtures	45.00
Sundry	<u>73.00</u>
Net loss	<u>534.58</u> <u>\$ 1,637.65</u>

Statement of Surplus

Amount at December 31, 1959	\$ 561.59
Add cost of office furniture and fixtures acquired by subsidiary divisions and expensed in the year of purchase:	
Prior years	\$ 969.40
Year ended December 31, 1960	<u>872.56</u>
	<u>1,841.96</u>
Deduct net loss year ended December 31, 1960	<u>2,403.55</u> <u>1,637.65</u>
Amount at December 31, 1960	<u>\$ 765.90</u>

EDMONTON COUNCIL OF COMMUNITY SERVICES

Statement of Receipts and Disbursements  
Year ended December 31, 1960

Receipts:

Community Chest of Edmonton	\$ 26,794.00
Gifts designated for specific purposes	21,943.46
Sale of furniture and fixtures	<u>45.00</u>
Total receipts	48,782.46

Disbursements:

Salaries	\$ 8,927.56
Pension contributions	589.04
Group medical insurance	96.75
Rent	842.50
Stationery and office supplies	393.18
Printing and mimeographing	503.54
Maintenance of office equipment	113.11
Books and publications	107.37
Postage	467.03
Telephone and telegraph	431.74
Utilities	24.69
Audit fee	130.00
Membership fees	123.29
Meeting expenses	378.42
Conference and travel	805.96
Transportation, parking and car allowance	506.48
Cost of moving to new location	1,636.67
Disbursements for specific purposes	21,357.06
Additions to office equipment	1,123.49
Sundry	<u>102.39</u>
Total disbursements	<u>38,660.27</u>
Excess of receipts over disbursements	10,122.19

Represented by increase in funds as follows:

Cash, December 31, 1960	10,693.44
Cash, December 31, 1959	<u>571.25</u> <u>10,122.19</u>

Schedule 2

EDMONTON COUNCIL OF COMMUNITY SERVICES

Welfare Information Service  
Statement of Revenue and Expenditure  
Year ended December 31, 1960

Revenue:

Community Chest of Edmonton	\$ 2,017.26
The City of Edmonton	3,201.39
Government of the Province of Alberta	<u>3,115.42</u>
	8,334.07

Expenditure:

Salaries	\$ 5,576.63
Pension contributions	122.50
Rent	360.00
Printing and mimeographing	172.32
Maintenance of office equipment	29.20
Postage	48.30
Telephone and telegraph	270.76
Publicity	366.71
Conference and staff development	150.55
Transportation	50.25
Additions to office equipment	713.07
Sundry	<u>57.20</u> <u>7,917.49</u>
Excess of revenue over expenditure	\$ <u>416.58</u>



MEMBER ORGANIZATIONS

Alberta Tuberculosis Association	Good Shepherd Home
Alcoholism Foundation of Alberta	Imperial Order Daughters of the Empire
All People's Mission	Jewish Family Services
Anglican Council for Social Service	John Howard Society of Alberta
Beulah Home	Junior League of Edmonton
B'nai B'rith Youth Organization	Kinsmen Club of Edmonton
Boy Scouts Association, Edmonton District Council	Local Board of Health
Canadian Arthritis & Rheumatism Society	Local Council of Women
Canadian Association for Health and Physical Education and Recreation (Men's)	Misericordia Nursery & Social Service Dept.
Canadian Association of Social Workers	Marian Centre
Canadian Citizenship Branch	Multiple Sclerosis Society
Canadian Diabetic Association	National Employment Service, U.I.C.
Canadian Girl Guides Association	National Council of Jewish Women
Canadian Girls in Training	O'Connell Institute
Canadian Mental Health Association	Our Lady of the Atonement Home
Canadian National Institute for the Blind	Provincial Guidance Clinic
Canadian Red Cross Society	Salvation Army
Central Volunteer Bureau	St. John Ambulance Association
Charles Camsell Indian Hospital	St. John's House
Community Planning Association of Canada	St. Mary's Home & Technical School
Department of Veterans Affairs	Sisters of Service Residential Club
Edmonton Creche and Day Nursery Society	Study Group on Family Welfare Services
Edmonton Citizenship Council	Society for the Prevention of Cruelty to Animals
Edmonton & District Labour Council	Unitarian Church of Edmonton
Edmonton Epilepsy Association	United Church of Canada, Edmonton Presbytery
Edmonton Federation of Community Leagues	University of Alberta Extension Department
Edmonton Public Library	University Hospital Outdoor Clinic
Edmonton Rehabilitation Society for the Handicapped	University Women's Club
Edmonton Rehabilitation Study Group	Veleda Club
Elizabeth House Guild	Victorian Order of Nurses
Emergency Homemaker Service	Welfare Department, City of Edmonton
Family Service Bureau	Young Men's Christian Association
Good Samaritan Hospital	Y's Men's Club of Edmonton (Central Chapter)
Gray House Guild	Young Women's Christian Association
	Zonta Club of Edmonton

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