

1975

s' housing blo... Canora. norwood  
a plan for  
front estate develop... neighbourhood improvement  
Day care: group slashes MacKinn...  
Strength of... 'ete jungle'

# EDMONTON SOCIAL PLANNING COUNCIL

## ANNUAL REPORT

## 1975



ter housing  
have waited... guaranteed income...  
risking the public  
Scrap  
East end... about lack of services... taxes  
residences... day jump  
fears freeways and park p... road to ruin  
HOUSING... DIRECTIONS FOR THE FUTURE  
urban renewal  
study  
City action ineffective on 127th St  
problems  
East end... goes back for study... existing... court... responsibility  
about lack... changes... may...  
injustico... allocated  
social planning... local agencies

## PRESIDENT'S REPORT

During 1975, the Edmonton Social Planning Council continued in the process of development and change (in which we seem to thrive). The Board component has undergone some structural change, while the staff component has continued in its developmental phase. It has been a year during which much has been accomplished. Tremendous energy and commitment on the part of the staff and the Board has made this possible.

I would first like to discuss the structural changes the Board has been through this year; secondly, the changes being proposed for the Board at the Annual Meeting; and thirdly, the major policy decisions for the year.

During the first part of the year, the Board operated as a committee of the whole, considering in depth all matters brought before it. This process involved large amounts of time which not all Board members were able to give. In October, therefore, an ad-hoc committee, composed of Board members Susan Boddington, Mary Louise Marino, Marg Souch, Roger Soderstrom along with Elwood Springman, Executive Director, was appointed by the Board to discuss goals and objectives of the Board, possible alternatives for putting these goals into effect and to propose one or more concrete proposals for Board organization. Our recommendations, which were accepted by the Board, were:

a) that there be three on-going committees (Personnel, Finance and Long-Range Planning) structured to oversee the affairs of the Edmonton Social Planning Council. Also agreed upon was that ad-hoc committees with a specific task oriented function could be established at any time by the Board;

b) that the two Vice-Presidents assume the chair of two of the committees and that the third chair be filled by another Board member;

c) that each committee be composed of at least two Board members (with the President and Executive Director sitting ex-officio on all committees).

At this time, it was also recommended that the Constitution be changed to allow for three Vice-Presidents - one to chair each of the three committees. This resolution will be presented to the membership

at the Annual Meeting. The terms of reference for each committee may be found in Appendix A.

The committee system has been operative since November. We are well pleased with the results, which are discussed further on in this report.

There has always been a problem of continuity between Boards - some years there has been a large number of Board members who desire to serve for another term - but in other years, the opposite has been true. So that some continuity can be established (in a formal way), the Board is recommending that all Board members serve a two-year term, with half the Board positions coming vacant every year. In this way, we hope to always have a group of persons knowledgeable in those areas in which the Edmonton Social Planning Council Board functions. The Board will, because of this change, be able to begin to work more effectively much sooner in the year than we have been able to in the past. With the Executive being appointed by the Board on a yearly basis, enough turnover will be provided so that we will never be a static body. Not that there seems to be much danger of that, reflecting on our past history.

The Personnel Committee was most active in the area of writing new personnel policy. Board members Marg Souch and Ardis Beaudry put in many hours of intensive study on the revision of the Personnel Manual. As the last time it was updated was 1968, it had to be almost completely rewritten. We now have a satisfactory Personnel Policy which makes the hiring of new staff somewhat easier because this policy is explained in detail.

The Long-Range Planning Committee, with Mary Lou Marino serving as Chairperson, spent much of their time delving into the process by which we set our priorities and the examination of possible priority areas. While involved in this process, the Long-Range Planning Committee conducted a survey of some Edmonton Social Planning Council constituents' ideas on what our priorities could be for this year and incorporated this response into the document presented to the Board for discussion.

The framework used for this analysis was the "Dimensions of Social Planning" matrix (Appendix B). This matrix was reaffirmed at the November Board meeting as the operational framework for Edmonton Social Planning Council activities. The committee recommended the adoption as priorities the areas of social concern: Participatory Democracy and Humane Urban Environment. They then defined more particularly how we might effectively approach these rather large areas (see Appendix C). Their recommendation was accepted unanimously by the Board. I might point out that six out of 12 Board members, a member of the Executive, the Executive Director and several other Edmonton Social Planning Council members sat on this committee throughout its deliberations.

The Finance Committee was concerned, as usual, with considering alternative means of funding, with cutting costs (where reasonable) and with developing an up-to-date salary grid. One new source of funding this year (found through the initiative of the Executive Director) is from the Junior League. They have granted us enough funds to cover the salary for another Planner for one year. In return, they have asked us to train two or three of their volunteers in some areas of social planning. I think this augurs well for the future of not only the Council but also our community. If it is possible to expand the volunteer training program, we will be able to help people become more effective in raising the level of social awareness within their neighbourhood and community groups.

During the year, we perceived a credibility gain in the eyes of the community. Requests for our services have increased, particularly in areas relating to citizen participation, which relates directly to our priorities for the coming year.

Our new Planners, Sue Arrison and Linda Duncan, and our Executive Director, Elwood Springman, have certainly proved themselves many times over. I cannot give enough recognition and praise for their commitment and efforts on our behalf. You will find a brief recap of their activities in the Executive Director's report. Rose French and Sharon Borschyk provided strong support from the office, without which the year would have been much more difficult than it was.

The Board of Directors has struggled with many complex problems this year. Starting with the complete change in Board structure during May, 1975, we have tried to map out - a) a responsive and responsible matrix of working committees, b) Executive responsibilities and c) the role of Board members which emphasizes co-ordination, communication and co-operative decision making. I feel confident in the decisions we have made and the directions which our new policies will take the Council.

In closing, I would like to say that my tenure as President has been extremely rewarding and I am looking forward to a continued association with the Council.

Susan Boddington  
President

EDMONTON SOCIAL PLANNING COUNCIL

APPENDIX A

TERMS OF REFERENCE FOR THE COMMITTEES

Personnel Committee

1) Personnel Policy:

Top priority must be given to the preparation of a new personnel policy, including the following tasks:

- updating of job descriptions
- preparation of a new staff manual
- development of a policy on hiring new staff
- investigation of staff benefits, such as sickness insurance, etc.

2) Membership:

- update membership list
- analysis of membership list to indicate special interests and abilities of members.

3) Publicity:

- develop distribution policy for publications
- develop channels for publicizing E.S.P.C. efforts (radio, television, newspapers, etc.)

4) Board Structure:

- formulate criteria for Board membership (term of office, etc.)
- review Board responsibilities
- review Board procedures.

Long-Range Planning Committee

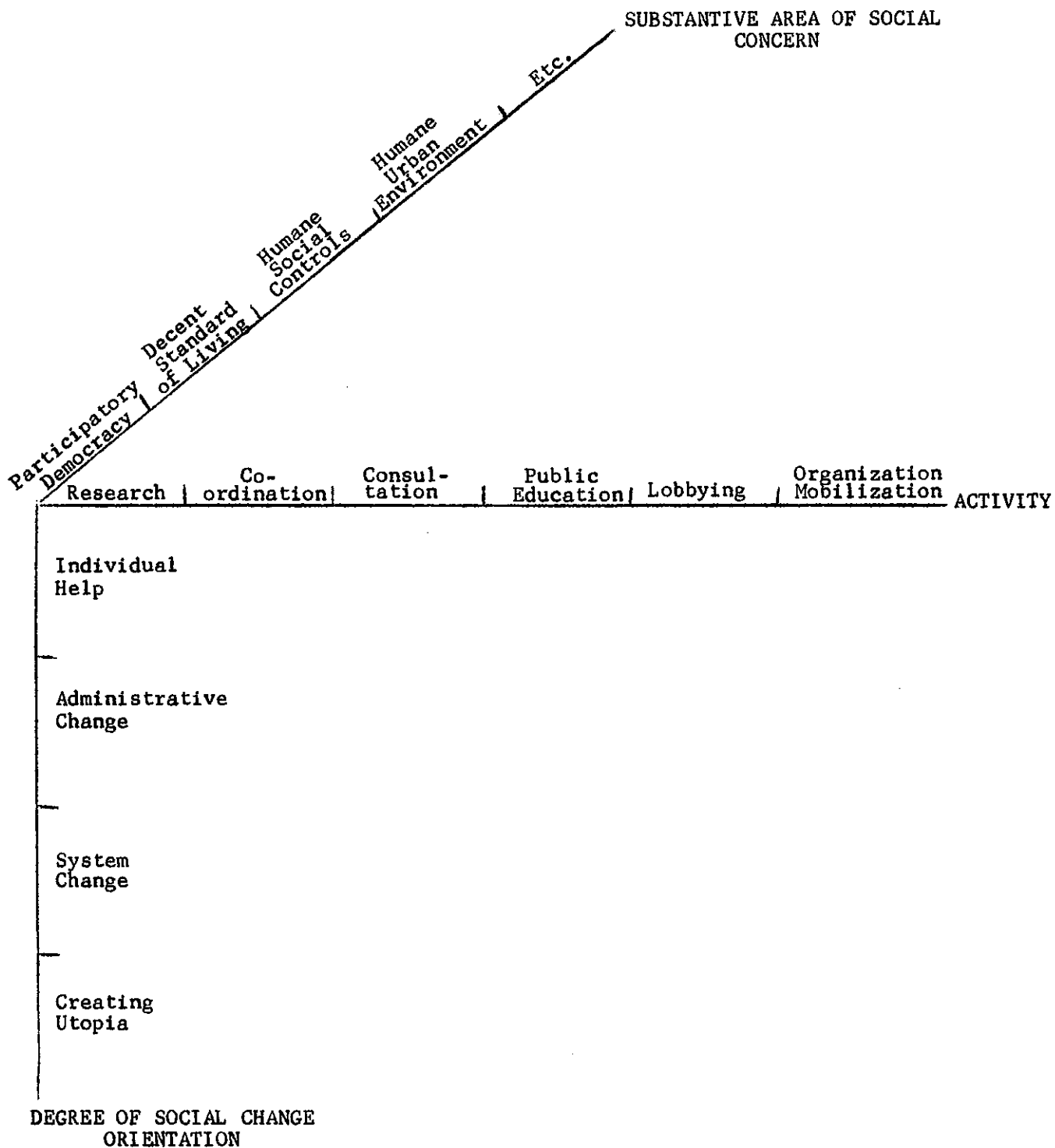
- 1) To look at process by which Edmonton Social Planning Council priorities are defined.
- 2) To examine the long-range goals and intermediate-range objectives of the Edmonton Social Planning Council.
- 3) To define and recommend to the Board priorities of activities in light of:
  - a) current efforts;
  - b) critical problems for the immediate future;
  - c) who or what agency is already dealing with and/or responsible for the area of concern.
- 4) To examine implementation of the priorities in terms of the Edmonton Social Planning Council's financial and personnel capability. Co-ordination with the Finance and Personnel Committees will be essential.

Finance Committee

- 1) Liaison with basic funding bodies.
- 2) To establish and present a yearly budget.
- 3) To keep tabs on our position vis-a-vis yearly budget.
- 4) To search out alternative sources of funding.

APPENDIX B

DIMENSIONS OF SOCIAL PLANNING





APPENDIX C

PRIORITIES - 1976

The Long-Range Planning Committee recommends that the Edmonton Social Planning Council adopt the 1976 priorities of Participatory Democracy and Humane Urban Environment, with particular attention to the activities of -

- 1) consultation to neighbourhood groups;
- 2) research, public education, co-ordination, and lobbying on the Provincial Planning Act and other legislation dealing with land use and environmental planning;
- 3) research, public education, and co-ordination of responses to proposed Edmonton Area Councils or other models for citizen participation; and
- 4) research and public education on housing, heritage preservation, transportation, and related matters.

## EXECUTIVE DIRECTOR'S REPORT

The past year has been a very significant one for the Edmonton Social Planning Council. Starting with a new Board, a new staff and some new directions, we have come a long way towards achieving some very rudimentary goals - survival, credibility, accountability and a sense of achievement.

Thanks to an understanding and hard working Board as well as a dedicated staff, some exciting activities emerged from the Council this year.

It should be noted that the Council during the last Annual Meeting made a decision to "work mainly in two priorities: a) consultation to neighbourhood groups, and b) consultation to women's groups". The activities for the year reflect the shift in focus to these two priorities.

The Council published "Justice in Alberta: A Citizens' Look At the Law" during the year as well as numerous articles, pamphlets, briefs and so on. There is a strong likelihood that the book "Sunclimbers: A Manual for Starting Pre-School Programs" will be rewritten and reprinted this year. Another book will be written and published this year and will concentrate for the most part on providing citizens with the necessary information for developing neighbourhood planning proposals.

Following a very supportive book review by the Community Planning Association of Canada, we noted a huge increase in the sales of "Rape of the Block". As we have almost sold out the second printing, we are now looking at future alternatives for this publication.

Highlights of the year's activities follow:

## Priority A - Neighbourhood Groups

### Community of Oliver Group (C.O.G.)

Sue Arrison has spent this past year assisting to establish this group and to help it focus on solving the needs of the Oliver area. C.O.G. has now progressed to the point of working towards the design of a comprehensive plan for the area as well as the initial stages of organizing a non-profit housing corporation to serve the residents of that area of the City. Sue's work continues with this group.

### Garneau Community League

The Edmonton Social Planning Council continues its work with this group. Pressures continue to mount in the area as redevelopment proposals come forth at an increasing rate. This group is working towards the development of a comprehensive development plan for the area. The University Area Traffic Study presently being conducted by Earl Berger and Associates (with some Edmonton Social Planning Council consultation) also is having an impact on this area. Our involvement continues in this area.

### 125th Avenue Truck Route

As a result of the proposal put forth by the City of Edmonton to design and construct a truck route across North Central Edmonton, the Edmonton Social Planning Council has been asked to facilitate a number of citizen meetings in those areas to be affected (e.g., Beverly, Grierson Estates, Sherbrooke, etc.). This process continues. Assistance in form of specific technical information and organizational information has been given, upon request, to the citizens' group in Beverly.

### Alliance of Neighbourhood Groups

The Alliance, with Jean Battell as Co-ordinator, operated out of offices rented from the Edmonton Social Planning Council until February of this year. At that time funds which had been received from the Secretary of State ran out and decisions had to be made regarding the future of the Alliance. A grant application was made to the Secretary

of State and funds were subsequently provided to the Alliance for the purpose of sponsoring four workshops in 1976 aimed at developing and strengthening the member groups of the Alliance and the Alliance itself. For the most part, the Alliance has now dissolved in favor of the creation of natural alliances amongst community groups. The Edmonton Social Planning Council has been contracted to carry out the workshops which will begin in the fall of 1976. It is hoped that important strides towards creating natural alliances will develop.

#### Human Service Delivery Systems

In April, 1976, the Edmonton Social Planning Council entered into an agreement with the office of the Public Affairs Commissioner, whereby the Council would design and implement a public participation program. This program, to be completed in early summer, will use as its focus the Discussion Paper which emerged from the Task Force on Human Service Delivery Systems. The City is proposing to establish co-terminous service delivery boundaries and facilities as well as to establish channels for citizen involvement in civic services. Research assistant, Cherry Bowhay, has been hired to co-ordinate this process.

The Edmonton Social Planning Council has also worked with the communities of Calder (N.I.P. preparation), Groat Estates (comprehensive development scheme), the River Valley communities (Capital City Recreation Park), 112 A Street S.O.S. Committee (community traffic patterns), the West 10 area (citizen participation), the Boyle Street/McCauley area (Community Income Tax Services - C.I.T.S.) and Norwood (N.I.P. and rezoning).

#### Priority B - Women's Groups

##### Rape Crisis Centre

Following extensive work by Deloris Russell and Council member Cathie Sam in the provisal of the developmental process to establish a Rape Crisis Centre (R.C.C.) organization, Linda Duncan assumed the position of Chairperson of the Research Committee of the R.C.C. Linda also provided her legal expertise to the R.C.C. and has been totally

involved in the planning for the operation and implementation of this service. She has spent much of the past year working on this project and the work has come to fruition with the hiring of a Co-ordinator for the R.C.C. as of May, 1976. Linda will continue her involvements with this group.

#### Options for Women

A series of province-wide workshops with the theme "Strategies for Change" was planned and sponsored by Options for Women. The Edmonton Social Planning Council, through Board members Dorothy Richardson and Rosemarie Solomon, along with staff member Linda Duncan, helped to organize, co-ordinate and implement these workshops. The goal was to provide the climate for women in the province to focus on on-going problems and issues and present alternative suggestions to government and other decision making bodies for action. The workshops took place during the month of March, 1976, and the planning committees were pleased with the results. Further action will be forthcoming from Options for Women.

#### Women's Place

Throughout the year, Linda Duncan has worked with this organization by participating on panels, organizing workshops and gathering information. Linda also helped to organize the television series "Women's World" for Women's Place late last fall.

#### Y.W.C.A. Volunteer Conference

This Conference, sponsored by the Y Social Action Committee, saw Board members Dorothy Richardson, Rosemarie Solomon, Ellen Thompson and staff member Linda Duncan give leadership on various workshops during this two-day event in November, 1975. I was asked to do the evaluation of the event for the Y Committee. The results have been tabulated into a booklet available through the Edmonton Social Planning Council.

### Branching Out

As a result of some excellent research on an alternative approach for trying rapists in court, Linda Duncan was asked to prepare an on-going column on law as it relates to women's issues for "Branching Out" magazine. This work continues.

### Edmonton Women's Shelter

A committee which is researching the available shelter in Edmonton for women and what possible alternatives might be, has recently been formed. Linda will be providing input to this committee as it looks at housing for single, divorced, single-parent and elderly women. This project is well underway and also includes Board members Marg Souch and Ardis Beaudry as committee spearheads.

## C - Other Major Projects

### Community Income Tax Service

The Edmonton Social Planning Council initiated the planning, design and implementation of the beginning stages of a community based income tax service which would operate in direct opposition to the so-called "tax rebaters" who operate in the inner-core area of Edmonton. Through the efforts of Jerry Spinak, our graduate student from the M.A. Program in Community Development, much work has been done and the project is well under way. Free tax clinics were set up and were averaging about sixty to seventy people per week. A full income tax and loan service is in the planning stages to begin in the fall of 1976. A full report on this project is now being prepared and will be available from the Council sometime during the summer.

### Planning Act Task Force

Out of a great deal of concern as expressed by some Board and staff members, as well as interested individuals, with regards to the tabling of legislation on the new Planning Act for the Province of Alberta, a task force was struck by the Board during the winter. The task force is researching present planning regulations, some draft proposals and

is ready to swing into action as soon as the new legislation has been introduced at this (spring, 1976) sitting of the legislature. The new Act is expected to have many far reaching implications for neighbourhoods within urban communities. It is imperative that the Edmonton Social Planning Council continue to monitor this Act so that we may be of the greatest assistance to those neighbourhood groups most likely to be affected.

#### Pensioners Concerned

Following a request from this group for some assistance on determining the feasibility of senior citizens receiving a rental subsidy in their existing rental situations, Michelle Rackette, a B.S.W. student doing her practicum at the Edmonton Social Planning Council, authored a study which has now been given to Pensioners Concerned. The study, conducted over a two month period, revealed some interesting implications for senior citizen housing. Pensioners Concerned were planning to incorporate the results of the study into a major presentation to the Minister responsible for housing in Alberta. A copy of the report is available from the Edmonton Social Planning Council office upon request.

#### Day Care

On behalf of the Day Care Section, Edmonton Social Services, the Edmonton Social Planning Council has agreed to facilitate the process of informing the public of the proposed policy guidelines regarding expanded day care programs in Edmonton. Linda Duncan has been assigned to co-ordinate this process and meetings with various people in the day care constituency have been planned for the month of June, 1976. As the Edmonton Social Planning Council maintains a strong interest in and concern for the future of day care in the City, it was felt that our participation in this process was very much in keeping with Council priorities. Results of this public participation process should be known later this summer.

### Community Education

Community education continues to be a top priority concern for the Council and myself in particular. For the past year, I, along with five other community resource people, have been providing weekly or bi-weekly input into the C.O.R.E. Program at M. E. LaZerte High School. This input (in my instance) involves bringing about an awareness and understanding of how the community operates and what resources are available for individuals in the community. As well, an attempt has been made to bring about some awareness of the role students can play in their community. Results have not yet been evaluated, but some initial responses have been most positive - both from a teacher and a student perspective. Some of the students from the program are working with the Edmonton Social Planning Council on housing issues and the Rape Crisis Centre education process. Some initial contacts have been made with other schools who are interested in participating in similar ventures.

### Environmental Bill of Rights

A small committee, including Linda Duncan, has been working over the past few months on developing a draft bill for presentation to the Canadian Bar Association at their annual meeting in June. The implications for this Bill are far reaching and are very much needed in terms of providing citizens with the right to a clean environment. Work continues on this project.

### Edmonton Inter-faith

The Society continues to rent space from the Edmonton Social Planning Council. A reorganization process has recently taken place under the guidance of Director, Ellie Cromie. As well, Inter-Faith has indicated a willingness to work with the Edmonton Social Planning Council on a few selected projects. This process will, if all goes according to present plans, take place this coming fall. Last spring Inter-faith completed a major study on the housing situation in the Boyle Street/McCauley area. A copy of this study is available from the Edmonton Social Planning Council.



In conclusion, it must be noted that the aforementioned activities represent only a small portion of the work in which the Edmonton Social Planning Council has been, and in which it is currently engaged.

Thanks to the funding provided by the United Way of Edmonton, the City of Edmonton and the Junior League of Edmonton, we are attempting to respond to the many requests for consultation services which we continually receive from individuals, groups and organizations from all parts of the City. It should be noted that as funds permit, the Edmonton Social Planning Council will, in the forthcoming year, attempt to initiate a number of projects and processes according to the priorities established by our Board in accordance with the wishes of the Edmonton Social Planning Council membership.

My thanks to a most supportive and dedicated staff, a dedicated and hard working Board and those members who are most concerned about the future of our society. The Council depends on your support so very much.

It's been a good year!

Elwood Springman  
Executive Director

EDMONTON SOCIAL PLANNING COUNCIL

Groups, organizations, etc., that the Edmonton Social Planning Council  
has been involved with recently.

1. Alliance of Neighbourhood Groups
2. Canadian Council on Social Development
3. Edmonton United Way
4. Edmonton Inter-faith
5. Chimo Youth Retreat Society
6. West 10
7. Canadian Housing Resource Catalogue
8. Funding Resource Committee
9. City of Edmonton
  - a) Community Service Co-ordinating Committee
  - b) Parks and Recreation
  - c) Social Services
  - d) Planning Department
  - e) Police Department (Planning Branch)  
Public Library - Government Information Division
  - f) Commissioner's Office
  - g) Social Services Advisory Committee
10. Sundance Co-op
11. Edmonton Boys' and Girls' Club
12. Schools
  - a) M.E. LaZerte
  - b) Strathearn
  - c) Capilano
  - d) Bonnie Doon
13. St. Stephen's College
14. Oliver Social Action Committee
15. Community of Oliver Group
16. Y.W.C.A. Volunteer Conference
17. Groat Estate Residents Association
18. University Area Transportation Study
19. Edmonton Junior League
20. Humans on Welfare
21. House Next Door Society
22. Happy Face Play School Society
23. University of Alberta - Extension Department
24. University of Alberta - Graduate Program in Community Development  
- Engineering Faculty

25. University of Alberta - Nursing Program
26. University of Calgary - Faculty of Social Welfare
27. AID Service of Edmonton
28. New Horizons
29. Federation of Community Leagues
30. Women's Place
31. Edmonton Rape Crisis Centre
32. Community Income Tax Service
33. Options for Women
34. 112 Street S.O.S. Committee
35. 125 Avenue Committee
36. Calder Action Committee
37. Grant MacEwan College
38. Strathcona Foundation
39. S.T.O.P.
40. Cable TV
41. Beverly Citizens Group
42. Government of Alberta
  - a) Department of Municipal Affairs
  - b) Alberta Social Services and Community Health
  - c) Preventive Social Services
  - d) Department of Education
  - e) Department of Advanced Education
  - f) Alberta Women's Bureau
  - g) Recreation, Parks and Wildlife
  - h) Environmental Conservation Authority
  - i) Health Care Insurance Commission
  - j) Human Rights Commission
  - k) Worker's Compensation Board
  - l) Attorney General
  - m) Department of Culture
43. Communitas
44. Canora
45. U.R.G.E.
46. S.E.E.P.
47. CBC
48. Edmonton Public School Board
49. Garneau
50. Edmonton Journal
51. Toronto Social Planning Council
52. Ottawa Social Planning Council
53. Secretary of State (Federal)
54. University Alumni Association

55. University Students' Union
56. University Graduate Students' Association
57. University Board of Governors
58. University Senate
59. Winnipeg Social Planning Council
60. CBC Ombudsman Researchers
61. Women's Program Centre (U of A)
62. Enough is Enough
63. Alberta Human Rights Association
64. Christmas Bureau of Edmonton
65. Overeaters' Anonymous
66. Tenants Advisory Board
67. Edmonton Folk Club
68. S.P.C.A.
69. Ad Hoc Committee on Citizen Participation
70. Pensioners Concerned
71. Heritage Trust Fund Conference
72. A.T.A. Teachers' Convention
73. Community Education Committee
74. CITV
75. Northwest Day Care Society
76. United Way of Canada

REGISTERED  
April 15/75  
The Registrar of Companies  
Province of Alberta

EDMONTON SOCIAL PLANNING COUNCIL

OBJECTS OF THE COUNCIL

I. NAME

The name of the organization shall be the Edmonton Social Planning Council.

II. OBJECTS

The Edmonton Social Planning Council is an agent for social change and development.

An objective of the organization is to develop and maintain a voluntary non-governmental capability for informed decision making and action.

The Council provides resources to initiate and also to support efforts through which citizen plans can be developed and implemented.

EDMONTON SOCIAL PLANNING COUNCIL

B Y - L A W S

I. MANAGEMENT OF THE COUNCIL

The management of the business and affairs of the Council shall be vested in the co-ordinating Board which may delegate any of its powers to an appropriate group or individual.

II. RELATIONSHIP TO THE UNITED WAY

The relationship of the Council to the United Way shall be determined by such agreements as may be determined from time to time by the managing groups of each organization.

III. JURISDICTION

The area to be served by the Council shall include the City of Edmonton and adjacent communities and such other municipalities and communities as may be determined from time to time by the membership.

IV. MEMBERSHIP

(a) Membership shall be open to anyone residing within the jurisdiction of the Council as set out above.

(b) Membership in the Council shall be effective upon written application to the Council and acceptance by the Board. Membership dues may be set by the Board.

(c) A member may withdraw from the Council by giving notice in writing of his intention to do so.

(d) Membership may be terminated by a vote at a general meeting of not less than three-fourths of such members entitled to vote as are present in person.

(e) Each member shall be entitled to one vote at meetings of the Council.

V. MEETINGS OF THE COUNCIL

(a) The Annual Meeting of the Council shall be held not later than May 31st of each year. At such annual meeting, the co-ordinating Board, as hereinafter provided, shall be appointed.

(b) Special general meetings of the membership of the Council may be called at any time by the co-ordinating Board or upon written request of five members of the Council.

(c) Notice of general meetings of the Council shall be sent to all members at least 14 days prior to such meeting.

(d) At all general meetings of the Council, a quorum for the transaction of business shall be eleven (11) members.

(e) A majority of votes of the members present at any general meeting of the Council shall decide any question coming before the meeting.

VI. BOARD

(a) The business and affairs of the Council shall be managed by a co-ordinating Board which will exercise all the powers of the Council except such as are by law or by this constitution conferred upon or reserved to the members.

(b) The co-ordinating Board shall consist of a core of ten (10) members of the Council duly elected at the Annual General Meeting by the membership from a list of members who volunteer to serve on the co-ordinating Board, and such members as are appointed following the Annual General Meeting as outlined in subsection VI (d), plus the President and two (2) Vice-Presidents.

(c) The co-ordinating Board shall be appointed for the period covered between two successive annual meetings. At the conclusion of this period a new Board shall be formed which may or may not include members from the retiring co-ordinating Board.

(d) Additions of persons to the co-ordinating Board following the annual general meeting must be approved by a majority of those presently serving on the co-ordinating Board.

(e) The co-ordinating Board shall meet at least six (6) times a year.

(f) The date and place of a Board meeting shall be set by the Board at its previous meeting. The first meeting of the Board shall be held immediately following the adjournment of the Annual Meeting. Special meetings of the Board may be held on call by the Executive, upon fourteen (14) days written notice.

(g) Board meetings shall be open to all members of the Council, but only Board members may vote.

(h) Meetings of the Board shall be chaired by the President or by another officer in the President's absence.

(i) At all meetings of the co-ordinating Board, a quorum for the transaction of business shall be 40% of the members of the co-ordinating Board.

(j) A majority of votes of the members present at any meeting of the co-ordinating Board shall decide any questions coming before the meeting.

## VII. OFFICERS

(a) The officers of the Council shall consist of the President and two (2) Vice-Presidents.

(b) A President and two Vice-Presidents shall each be duly elected at every Annual Meeting by a majority of Council members present and shall each serve for one year. Persons filling these positions may stand for re-election at subsequent annual meetings.

(c) In the event of the death or retirement of the President or a Vice-President a replacement shall be elected from the membership of the Board, by the Board, at its soonest duly called meeting. The replacement shall serve until the next general meeting of the membership.

(d) The membership may remove a person filling one of the officer positions from that position by a simple majority of members present at any of its duly called meetings. The membership shall replace a person removed from the office of President or Vice-President at the same meeting as the removal.

(e) The individual officers shall carry out such tasks, and with such authority, as are given them respectively by the Board.

(f) Members and staff of the Council who handle funds or property of the Council shall be bonded in such amounts as may be required from time to time by the co-ordinating Board, the expense of which bonding shall be borne by the Council.

(g) The funds and property of the Council shall be used for the benefit of the Council and to promote its objectives and not for personal gain or profit of any officer or member.

(h) The books and accounts of the Council shall be audited yearly by a chartered accountant.

(i) At the annual general meeting of the Council, the Executive shall present to the membership the last report of such audit which shall have been conducted not more than 60 days prior to such meeting.



(j) Each member of the Council shall upon request be entitled to receive a copy of such report.

VIII. EXECUTIVE

(a) The Executive shall comprise the President and the two (2) Vice-Presidents.

(b) The date and place of a next executive meeting shall be set by the executive at its previous meeting. The first meeting of the executive shall be held immediately following the Board meeting following the Annual Meeting. Special meetings of the executive may be called with seven (7) days notice by the President or a Vice-President.

(c) The Executive shall carry out such tasks, and with such authority, as are given to the executive by the Board.

(d) At all general meetings of the executive, a quorum for the transaction of business shall be two (2) members.

(e) A majority of votes of the executive members present at any executive meeting shall decide any question coming before the meeting.

IX. SEAL

The seal of the Council shall be kept in the custody of one of the executives of the Council and shall be attested by the signatures of any two of the officers of the Council.

X. FISCAL YEAR AND AUDIT

(a) The administrative and fiscal year of the organization shall be the calendar year.

(b) Auditors shall be appointed at the annual general meeting of the organization. Such auditors shall be chartered accountants.

(c) A statement of accounts duly audited shall be presented at every annual meeting.

XI. BOOKS

Every co-ordinating Board member shall at all times have access to and the right of inspection of all books and records of the Council. Every other member of the Council, not being a co-ordinating Board member shall have the right to inspect the books and records of the Council at any reasonable time upon reasonable notice in writing being given to the officer or officers having charge of such books and records.

XII. NOTICE

Written notice to any member shall be deemed to be received within forty-eight hours of the posting thereof, addressed to the member at his or her last address on record with the Council, the responsibility for the accuracy of which being that of the member.

XIII. BORROWING POWERS

The Council, for the purpose of carrying out any of its objects, may borrow, raise, or secure the payment of money in any manner it sees fit, and all of its powers in this regard may be exercised by the co-ordinating Board, PROVIDED that no debentures shall be issued without the sanction of an extraordinary resolution of the Council.

XIV. SIGNING OFFICERS

All officers and some full-time staff shall be designated as signing officers. At least one officer shall sign all documents and cheques.

XV. AMENDMENTS

The objects and bylaws of the Council may be amended by extraordinary resolution at the annual or any general meeting of the Council. Written notice of the proposed amendment shall be sent to all members, not less than 21 days before the meeting of the Council at which the amendment is to be proposed, and shall be proposed as an extraordinary resolution as set forth in the Societies' Act of Alberta.

XVI. LIABILITY OF CO-ORDINATING BOARD MEMBERS

No co-ordinating Board member for the time being of the Council shall be liable for the acts, neglect or default of any other co-ordinating Board member or employee or for any other loss, damage or misfortune whatever, which may happen in the execution of the duties within the scope of his respective office or trust in relation thereto unless the same shall happen by or through his own wilful act or default.

XVII. DISSOLUTION

Upon dissolution of the Edmonton Social Planning Council the assets of the Edmonton Social Planning Council, after all debts have been paid, shall be given to another non-profit society.

PEAT, MARWICK, MITCHELL & CO.  
CHARTERED ACCOUNTANTS

2500 Alberta Telephone Tower  
10020-100th Street  
Edmonton, Alberta  
T5J 0N4

AUDITORS' REPORT TO THE MEMBERS

We have examined the balance sheet of the Edmonton Social Planning Council as of December 31, 1975 and the statements of income and expenditure, and surplus for the year then ended. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of the organization as of December 31, 1975 and the results of its operations for the year then ended, on a consistent basis.

(SIGNED)

PEAT, MARWICK, MITCHELL & CO.  
Chartered Accountants

Edmonton, Alberta  
February 9, 1976

EDMONTON SOCIAL PLANNING COUNCIL

Balance Sheet  
 December 31, 1975  
 with comparative figures for 1974

Assets

	<u>1975</u>	<u>1974</u>
Current assets:		
Cash	\$ 8,077	2,679
Accounts receivable	287	867
Prepaid expenses	<u>186</u>	<u>135</u>
Total current assets	8,550	3,681
Fixed assets, at nominal value:		
Furniture and fixtures	<u>1</u>	<u>1</u>
	\$ <u>8,551</u>	<u>3,682</u>

Liabilities and Surplus

Current liabilities:		
Accounts payable	\$ 908	1,832
Employee deductions payable	<u>1,004</u>	<u>895</u>
Total current liabilities	1,912	2,727
Surplus	<u>6,639</u>	<u>955</u>
	\$ <u>8,551</u>	<u>3,682</u>

Approved:

.....

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EDMONTON SOCIAL PLANNING COUNCIL

Statement of Income and Expenditure  
Year ended December 31, 1975  
with comparative figures for 1974

	<u>1975</u>	<u>1974</u>
<b>Income:</b>		
Funds from:		
United Way of Edmonton and Area	\$ 60,448	59,449
The City of Edmonton	14,000	12,000
Alberta Environmental Research Trust	4,290	12,060
The City of Edmonton - Neighbourhood Improvement Project	3,825	-
Sub-letting space including supplies	3,474	1,200
Publication revenue	<u>1,087</u>	<u>-</u>
Total income	87,124	84,709
<b>Expenditures:</b>		
Salaries - executive	33,984	35,423
Salaries - clerical	15,819	17,439
Employees' benefits	1,587	1,179
Rent	14,200	7,200
Stationery, office supplies and printing	3,076	3,972
Maintenance of office equipment	203	242
Agency brochure	159	-
Purchase of furniture and fixtures	-	340
Books and publications	155	144
Postage	696	637
Telephone and telegraph	2,120	1,875
Audit fee	574	640
Membership fees	20	225
Meeting and conference expenses	1,071	730
Staff recruitment	583	328
Transportation and car allowance	1,828	2,299
Insurance	247	227
Sundry	274	100
Special projects:		
Neighbourhood Improvement	75	-
To Be Poor in Canada publication	1,250	-
Citizens Transport Planning Conference	-	376
Justice in Alberta publication	2,500	-
Rape of the Block publication	-	1,293
Alternatives to Poverty in Alberta publication	-	(276)
The Sun Climbers publication	-	(104)
Alberta Environmental Research Trust (note)	75	4,105
Miscellaneous projects	<u>944</u>	<u>5,547</u>
Total expenditures	81,440	83,941
Net income	\$ <u>5,684</u>	<u>768</u>

See accompanying note to financial statements.

EDMONTON SOCIAL PLANNING COUNCIL

Statement of Surplus  
Year ended December 31, 1975  
with comparative figures for 1974

		<u>1975</u>	<u>1974</u>
Surplus at beginning of year	\$	955	187
Net income for year		<u>5,684</u>	<u>768</u>
Surplus at end of year	\$	<u>6,639</u>	<u>955</u>

EDMONTON SOCIAL PLANNING COUNCIL

Note to Financial Statements  
December 31, 1975

Expenditures out of the grant from the Alberta Environmental Research Trust are included in executive and clerical salaries and other operating expenditures in addition to the direct expenditures shown in statement of income and expenditure under Special projects.

EDMONTON SOCIAL PLANNING COUNCIL

BOARD OF DIRECTORS

1975/76

PRESIDENT: George Fuller, Resigned June, 1975  
Susan Boddington

VICE-PRESIDENTS: Richard Desjardins, Resigned September, 1975  
Mary Lou Marino  
Ina Masterton

MEMBERS: Ardis Beaudry  
Donald Cumming, Resigned December, 1975  
Sandi Draper  
Kendall Dunford  
Peter Grondin  
Gregg Neelin  
Dorothy Richardson  
Ray Schachter  
Roger Soderstrom  
Rosemarie Solomon  
Margaret Souch  
Pat Stewart  
Bill Symonds, Resigned November, 1975  
Ellen Thompson  
Muriel Venne, Resigned July, 1975  
Joan Williams

EX-OFFICIO MEMBERS: Peter Boothroyd  
Elwood Springman

STAFF - 1975

Elwood Springman - Executive Director as of July, 1975

Susan Arrison - Planner as of July, 1975

Linda Duncan - Planner as of August, 1975

Rose French - Office Manager

Sharon Borschyk - Secretary

Peter Boothroyd - Co-ordinator, Resigned June, 1975

Deloris Russell - Planner, Resigned July, 1975

Missy Parnell - Planner, Resigned July, 1975

PART-TIME RESEARCH ASSISTANTS

Jean Dragushan  
Ted Parnell  
Carol Sill  
Jerry Spinak  
Pam Taylor